

Board Members Present:

Steven Patch, Board President (after vote)
Kristy Fischmann, Board Vice President (after vote)
Allison Douglas
Ryan Lucas
Casey Morey
Kenneth Sherman
David Tackman
Lorraine Wood

Administration/Board Officers in Attendance:

Thomas J. Colabufo, Superintendent of Schools
Erin Phillips, Assistant Superintendent for Curriculum and Instruction
Kristin Enright, Executive Director of Curriculum and Instruction
Christina Smith, Executive Director of Pupil Personnel Services
David Maestri, Executive Director of Personnel
Maureen Phippen Ladd, School Business Manager
Pearl Horn, District Clerk

Emma Rubar, Student Board Representative

Absent:

Bryan Maether (A)

Others Present:

Interested staff and community members
Dean Schlueter, Technology

Item A. The meeting was called to order by District Clerk, Pearl Horn at 6:00 p.m.	<u>Call To Order</u>
Item B. The Pledge of Allegiance was led by District Clerk, Pearl Horn.	<u>Flag Salute</u>
Item C. District Clerk, Pearl Horn administered the oath of office to re-elected Board of Education Members that were present: Allison Douglas and Kenneth Sherman, newly elected Board of Education Member Ryan Lucas, and Student Board Representative, Emma Rubar. After taking the oath of office each signed the official register.	<u>Oath Of Office</u>
<p>Item D. Election of Board Officers</p> <p>a. Nomination for President: District Clerk, Pearl Horn informed the Board of Education members that she received a letter of interest from Steven Patch for the office of Board President for the 2025-2026 school year and from David Tackman who was also nominating Steven Patch. There were no other nominations from the Board of Education.</p> <p>A motion (Fischmann/Tackman) that the Central Square Central School District Board of Education hereby nominates Steven Patch for President of the Board of Education.</p> <p>Vote: 8 Yes, 0 No, 0 Abstain, Motion carried unanimously.</p> <p>District Clerk, Pearl Horn, administered the oath of office to Steven Patch. Board President Patch signed the official register and presided over the remainder of the meeting.</p> <p>b. Nomination for Vice President: President Steven Patch informed the Board of Education members that the District Clerk received a letter of interest from Kristy Fischmann for the office of Board Vice President for the 2025-2026 school year. There were no other nominations from the Board of Education.</p> <p>A motion (Morey/Sherman) that the Central Square Central School District Board of Education hereby nominates Kristy Fischmann for Vice President of the Board of Education</p> <p>Vote: 8 Yes, 0 No, 0 Abstain, Motion carried unanimously.</p>	<p><u>Election of Board Officers</u></p> <p>Board President</p> <p>OATH OF OFFICE</p> <p>Board Vice President</p>

<p>The District Clerk administered the oath of office to Kristy Fischmann. Board Vice President Fischmann signed the official register.</p>	<p>OATH OF OFFICE</p>
<p>Item E. Appointment of Board Officers</p> <p>A motion (Fischmann/Morey) that the Central Square Central School District Board of Education hereby appoint: Lisa Fox, District Treasurer; Stacie Gleason, Deputy Treasurer; and Pearl Horn, District Clerk.</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p> <p>Board President Steven Patch administered the oath of office to Pearl Horn. District Clerk Horn signed the official register. District Clerk Horn administered the oath of office to Lisa Fox, Tracy McCaffrey, Stacie Gleason, and Brenda Weissenberg on July 8, 2025. All signed the official registry.</p>	<p><u>Appointment of Board Officers</u></p> <p><u>MOTION</u></p> <p>OATH OF OFFICE</p>
<p>Item F. Board Appointments</p> <p>A motion (Fischmann/Douglas) that the Central Square Central School District Board of Education hereby approve Item F. Board Appointments.</p> <p>Vote: 8 Yes, 0 No, 0 Abstain, Motion carried unanimously.</p> <ul style="list-style-type: none"> a. School Physicians: New Concept Medical Care, Dr. Laura Hamilton, Dr. Gary Freeman, Valerie Meyers, NP. b. Chief Medical Officer: Dr. Laura Hamilton, Annual Fee: \$5,000 c. School Physician Fee Schedule: Bus Driver Physicals \$68.65 each; Student Physicals \$14.30 each; Committee On Special Education \$15.22 d. School Attorney: Capital Region BOCES Intermunicipal Agreement, Hourly Billing Rate; Bond, Schoeneck & King, Hourly Billing Rate; Ferrara, Fiorenza, PC, Hourly Billing Rate; Trespasz & Marquardt, LLP, Hourly Billing Rate e. Central Treasurer – Extra Classroom Activity Accounts: Maryellen Commisso - \$2,896 f. Title I Coordinator: Erin Phillips g. Title IX Coordinator: David Maestri and Jamie Grimshaw h. Section 504 Compliance Officer: Christina Smith i. ECIA/Title 1 Compliance Officer: Erin Phillips j. Safety and Emergency Management Coordinator: Maureen Phippen Ladd k. Records Access Officer: Maureen Phippen Ladd l. Records Management Officer: Maureen Phippen Ladd m. Post Bond Issuance Compliance Officer: Maureen Phippen Ladd n. Medicaid Compliance Officer: Maureen Phippen Ladd o. Board of Director – OCM Workers’ Compensation Consortium: Maureen Phippen Ladd p. Director of Cooperative Health Insurance Fund of CNY: Maureen Phippen Ladd q. Purchasing Agent: Maureen Phippen Ladd r. Deputy Purchasing Agent: Stacie Gleason s. Dignity Act Coordinator: Erin Phillips t. Data Protection Officer: Theodore Love u. Tax Collector: Brenda Weissenberg, Salary \$13,461.06 v. Internal Claims Auditor: Tracy McCaffrey w. External Auditors: Mengel, Metzger, Barr & Co. LLP, \$27,400 x. Internal Auditors: Questar III BOCES, \$13,364 y. District Clerk Pro Tem: Erin Phillips z. Architect: King + King Architects aa. Construction Management: Turner Construction 	<p><u>Board Appointments</u></p> <p><u>MOTION</u></p>

<p>Item G. Designations</p> <ul style="list-style-type: none"> a. Official Bank Depository: J.P. Morgan Chase, Pathfinder Commercial Bank, MBIA/CLASS b. Official Newspaper: Syracuse Post-Standard c. Regular Monthly Meetings: Mondays – once a month at 6:00 p.m. d. Board Representative to OCSBA: Steven Patch e. Adopted Board Members: <ul style="list-style-type: none"> A. A. Cole Elementary: Casey Morey Brewerton Elementary: Ryan Lucas Central Square Middle School: Kenneth Sherman Hastings-Mallory Elementary: Bryan Maether Millard Hawk Elementary: David Tackman Paul V. Moore High School: Lorraine Wood Transportation Center: Kristy Fischmann Maintenance Center: Allison Douglas f. Board of Education Voting Delegate and Alternate Delegates for the New York State School Boards Association Annual Convention on October 23-25, 2025, in New York City, NY: <ul style="list-style-type: none"> Allison Douglas, Voting Delegate; Steven Patch, Alternate g. Board of Education Appointees to the Board Policy Committee: <ul style="list-style-type: none"> Allison Douglas, Steven Patch, David Tackman, Lorraine Wood h. Board of Education Appointees to the Audit Committee: <ul style="list-style-type: none"> Kristy Fischmann, Ryan Lucas, Casey Morey <p>A motion (Fischmann/Tackman) that the Central Square Central School District Board of Education hereby approves Item G. Designations.</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p>	<p align="center"><u>Designations</u></p> <p align="center">MOTION</p>
<p>H. Authorizations</p> <p>A motion (Fischmann/Douglas) that the Central Square Central School District Board of Education hereby approves the following authorizations.</p> <p>Vote: 8 Yes, 0 No, 0 Abstain, Motion carried unanimously.</p> <ul style="list-style-type: none"> a. School Purchasing Agent: Maureen Phippen Ladd b. Payroll Certifying Officer: Maureen Phippen Ladd c. ECIA/Chapter 1 Purchasing Officer: Maureen Phippen Ladd d. Establishment of Petty Cash Funds for School Lunch: <ul style="list-style-type: none"> Custody of Food Service Director \$460 e. Establishment of District Credit Card Facilitators: <ul style="list-style-type: none"> • Paul Brissette, Director of Facilities III • Amy Catlin, School Lunch Director • Thomas Colabufo, Superintendent • Jason Fellows, Transportation Supervisor • Jamie Grimshaw, Director of Health, P.E. & Athletics • Lisa Fox, Treasurer • Stacie Gleason, Purchasing • Theodore Love, Executive Director for Planning, Development and Technology • David Maestri, Executive Director of Personnel • Chuck Paquette, Assistant Transportation Supervisor • Erin Phillips, Assistant Superintendent for Curriculum and Instruction f. Grant Authority for the Superintendent to Approve Budget Transfers with a change \$10,000 g. Grant Authority for the Superintendent to Approve Change Orders \$100,000 h. Grant Authority for Signatures on Checks: Maureen Phippen Ladd 	<p align="center"><u>Authorizations</u></p>

<p>i. Grant Authority to the Superintendent to Apply for Grants in Aid-State, Federal, Private</p> <p>j. Compensation for Extra Duty Assignments:</p> <table> <tr> <td>1. Election Clerk/Poll Worker</td> <td>\$18.00/hour</td> </tr> <tr> <td>2. Certified Machine Inspector</td> <td>\$22.06/hour</td> </tr> <tr> <td>3. Tutorial Service</td> <td>\$37/hour; two or more students \$39.50/hour</td> </tr> <tr> <td>4. Athletic Study Hall</td> <td>\$25.50/hour</td> </tr> <tr> <td>5. Stadium Supervision</td> <td>\$32.00/hour</td> </tr> </table> <p>k. Substitute Work as:</p> <table> <tr> <td>1. Bus Driver</td> <td>\$30.30/hour</td> </tr> <tr> <td>2. Bus Driver Training Rate</td> <td>\$22.00/hour</td> </tr> <tr> <td>3. Bus Driver (Retired)</td> <td>Hourly Rate at Retirement</td> </tr> <tr> <td>4. Nurse</td> <td>\$23.18/hour</td> </tr> <tr> <td>5. Aide</td> <td>\$18.00/hour</td> </tr> <tr> <td>6. School Lunch</td> <td>\$18.00/hour</td> </tr> <tr> <td>7. Custodian</td> <td>\$18.00/hour</td> </tr> <tr> <td>8. Clerical</td> <td>\$18.00/hour</td> </tr> <tr> <td>9. Monitor</td> <td>\$18.00/hour</td> </tr> <tr> <td>10. Teacher (certified)</td> <td>\$143.00 per day</td> </tr> <tr> <td>11. Teacher (non-certified)</td> <td>\$127.30 per day</td> </tr> <tr> <td>12. Teacher (Retired)</td> <td>\$159.00 per day</td> </tr> <tr> <td>13. Teaching Assistant</td> <td>\$18.00/hour</td> </tr> <tr> <td>14. Individualized Nurse (based on student need)</td> <td>\$40.85/hour</td> </tr> </table> <p>l. PSAT Proctor: \$27.30/hour</p> <p>m. Establishment of Mileage Reimbursement Rate: IRS Published Rate</p> <p>n. Mileage Rate for Lease of Buses (non-student use): \$7.17/mile</p> <p>o. Mileage Rate for Lease of Buses (student use): \$6.17/mile</p> <p>p. Custodial Rate for Use of School Facilities: \$43.80/hour</p> <p>q. Food Service Rate for Use of Facilities: actual cost</p>	1. Election Clerk/Poll Worker	\$18.00/hour	2. Certified Machine Inspector	\$22.06/hour	3. Tutorial Service	\$37/hour; two or more students \$39.50/hour	4. Athletic Study Hall	\$25.50/hour	5. Stadium Supervision	\$32.00/hour	1. Bus Driver	\$30.30/hour	2. Bus Driver Training Rate	\$22.00/hour	3. Bus Driver (Retired)	Hourly Rate at Retirement	4. Nurse	\$23.18/hour	5. Aide	\$18.00/hour	6. School Lunch	\$18.00/hour	7. Custodian	\$18.00/hour	8. Clerical	\$18.00/hour	9. Monitor	\$18.00/hour	10. Teacher (certified)	\$143.00 per day	11. Teacher (non-certified)	\$127.30 per day	12. Teacher (Retired)	\$159.00 per day	13. Teaching Assistant	\$18.00/hour	14. Individualized Nurse (based on student need)	\$40.85/hour	
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<p>Item I. Re-adoption of the Code of Ethics and all current district policies, regulations, and procedures.</p> <p>A motion (Fischmann/Wood) that the Central Square Central School District Board of Education hereby reauthorizes the re-adoption of the Code of Ethics and all current district policies, regulations, and procedures.</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p>	<p><u>Re-adoption of the Code of Ethics and all current District Policies</u></p>																																						
<p>Item J. Appointment and Designation for the District Committees on Special Education</p> <p>A motion (Fischmann/Wood) that the Central Square Central School District Board of Education hereby appoints the 2025-2026 Committees on Special Education.</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p> <p>a. <u>Committees on Special Education:</u></p> <p>District Committee Chairpersons: Christina Smith, Kaitlin Lanzatella</p> <p>Building Committee Chairpersons: Amy Albanese, Ashley Defreitas, Ashley Egerter, Aynsley Kendall, Lauren Kennedy, Todd LaValley, Meghan Martinez, Scott Phillips</p> <p>Teacher Members: All Special Education Teachers, All General Education Teachers</p> <p>Parent Member if necessary: Robert Nichol</p>	<p><u>Appointments & Designations for Special Education</u></p>																																						

<p>b. <u>Committee on Preschool Special Education:</u></p> <p>Committee Chairpersons: Christina Smith, Kaitlin Lanzatella General Education Teachers: All General Education Kindergarten Teachers, UPK Teachers Special Education Teachers: All Special Education Elementary Teachers Parent Member if Necessary: Robert Nichol</p> <p>c. <u>Surrogate Parent:</u></p> <p>Robert Nichol</p> <p>d. <u>Building Level Subcommittees on Special Education:</u></p> <p>Required Members: School Psychologist, Chairperson General Education Teacher Special Education Teacher Related Service Provider, if appropriate</p> <p>e. <u>Impartial Hearing Officers to Use as Needed During 2025-2026 School Year:</u></p> <p>In the event of an Impartial Hearing Request, the Board of Education authorizes the Executive Director of Pupil Personnel Services to appoint an Impartial Hearing Officer from the list provided annually by NYSED to be ratified by the Board of Education at the next business meeting.</p>											
<p>Item K. Approve NYSIR Insurance Coverages for District Employees and Board of Education</p> <p>A motion (Fischmann/Morey) that the Central Square Central School District Board of Education hereby approves NYSIR insurance coverages for District Employees and Board of Education:</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p> <table> <tr> <th>Position</th><th>Amount</th></tr> <tr> <td>Public Employee Dishonesty (per loss)</td><td>\$5,000,000 limit, with a \$500 deductible</td></tr> </table>	Position	Amount	Public Employee Dishonesty (per loss)	\$5,000,000 limit, with a \$500 deductible	<p><u>Approval of NYSIR Insurance Coverages</u></p>						
Position	Amount										
Public Employee Dishonesty (per loss)	\$5,000,000 limit, with a \$500 deductible										
<p>Item L. Re-Establish Reserve Funds</p> <p>A motion (Fischmann/Morey) that the Central Square Central School District Board of Education hereby approves to re-establish reserve funds as indicated:</p> <p>Vote: 8 Yes, 0 No, Motion carried unanimously.</p> <table> <tr> <th><u>Title</u></th><th><u>Amount</u></th></tr> <tr> <td>Tax Certiorari</td><td>\$ 85,488</td></tr> <tr> <td>Service/Termination (EBLAR)</td><td>\$3,725,862</td></tr> <tr> <td>Workers' Compensation</td><td>\$1,243,794</td></tr> <tr> <td>TRS/ERS Retirement</td><td>\$2,931,037</td></tr> </table>	<u>Title</u>	<u>Amount</u>	Tax Certiorari	\$ 85,488	Service/Termination (EBLAR)	\$3,725,862	Workers' Compensation	\$1,243,794	TRS/ERS Retirement	\$2,931,037	<p><u>Re-establish Reserve Funds</u></p>
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Workers' Compensation	\$1,243,794										
TRS/ERS Retirement	\$2,931,037										

Item M. Motion to Close the Annual Organizational Meeting A motion (Fischmann/Sherman) that the Central Square Central School District Board of Education hereby adjourns the Annual Organizational Meeting at 6:25 p.m. Vote: 8 Yes, 0 No, Motion carried unanimously.	<u>Adjournment</u>
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Respectfully Submitted,



Pearl E. Horn, District Clerk